



U.S. Department
of Transportation
**Federal Aviation
Administration**

New York Airports District Office
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Jamaica, NY 11434
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January 30, 2023

Ms. Shelley LaRose Arken
Airport Commissioner
Long Island MacArthur Airport
100 Arrival Avenue
Ronkonkoma, New York 11779

RE: Proposed North Terminal Plans

Dear Ms. LaRose:

Thank you for your continued communication regarding the proposed North Airport Terminal at Long Island MacArthur Airport (ISP). The Federal Aviation Administration (FAA) New York Airports District Office is here to support the review and evaluation of such a proposal. As discussed, any development on federally obligated land requires our review of the planning, environmental, and construction impacts.

We understand the Town of Islip has contracted services for evaluating the proposed North Terminal and we want to confirm our role in the process.

FAA requires all terminal development utilizing federal funding to complete a number of reviews. FAA Advisory Circular (AC), 150/5360-13A, Airport Terminal Planning, dated July 13, 2018, provides important guidance on the analysis required to help support your project. Please note that while the 2017 Master Plan did identify the North Terminal as a potential alternative, it only provided limited analysis. While the 2017 Master Plan alone is insufficient in documenting purpose, need, and justification, it does provide a starting point for consideration. Please reference Figure 3-1 Conceptual Terminal Planning Process flowchart for helpful information. Recently, the Town of Islip shared a November 2022 document titled 'Terminal Planning Study' for our review. This document intended to provide the evaluation and justification for the North Terminal. However, based on our review, this study also is missing key components of a stand-alone planning study in accordance with the Terminal Planning AC.

Conducting a Planning Study focusing on the North Terminal proposal would be an appropriate next step. The study should follow the AC and other available guidance to result in a planning report that clearly documents the need for a new terminal building and specifically includes validated and updated forecast activity levels for passengers and operations. The report is a critical element in helping FAA understand the needs behind the proposed North Terminal and is

especially necessary if the Town of Islip is interested in applying for FAA funding for projects that may result from the study.

Regarding funding considerations for a new terminal building, please refer to the FAA AIP Handbook Change 1. Table N-9' Terminal Project Requirements' https://www.faa.gov/airports/aip/aip_handbook/. All items in section a- are relevant, but in particular, please refer to Section a-3, a-5. The Town of Islip would also need to have a financial plan to demonstrate the intended financial support for any proposed projects.

We would welcome a planning kick-off meeting once you have more information for our review. Please contact Marie Jenet, Assistant Manager and Jose Moreno, Airport Planner with any questions.

Sincerely,

Evelyn Martinez
Manager, New York Airports District Office